

## UPPER POPPLETON PARISH COUNCIL

### MINUTES OF THE VIRTUAL PARISH COUNCIL MEETING HELD ON ZOOM AT 7.00 PM ON MONDAY, 9 NOVEMBER 2020

#### ATTENDING ON-LINE:

Councillor Stuart Robson (Chairman)

Councillor Alan Catterick

Councillor Robin Garland

Councillor Anne Hook

Councillor David Johnson

Mr James Mackman (Clerk)

Councillor Roper Langford

Councillor Neil Lawrence

Councillor Sheri Scruton

Councillor Rae Youngman

Owing to the continuing restrictions on meetings because of the coronavirus pandemic the meeting was held online through the Zoom application.

#### **20.146 - TO RECEIVE APOLOGIES AND APPROVE REASONS FOR ABSENCE**

All Councillors being present online there were no apologies.

#### **20.147 - TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY INTEREST (NOT PREVIOUSLY DECLARED) ON ANY MATTERS OF BUSINESS**

None.

#### **20.148 - TO APPROVE THE MINUTES OF THE MEETING HELD ON 12 OCTOBER 2020**

The minutes of the meeting held on 12 October 2020, having been circulated and read, were accepted and will be signed at a later date.

#### **20.149 - PUBLIC PARTICIPATION\***

None.

#### **20.150 - TO RECEIVE THE CITY OF YORK COUNCILLOR'S REPORT – FOR INFORMATION ONLY**

City Councillor Anne Hook reported that: -

1. City Council continues to provide help to residents through their email [covid19help@york.gov.uk](mailto:covid19help@york.gov.uk) and helpline 01904 551550. Help comes in various forms, such as getting urgent supplies, but also extends to a befriending service for people who are lonely and need to talk to someone. This help has never stopped. There is also new help for businesses as the Council seeks to process the new government support as quickly as possible.
2. The purchase of land between the B1224 and A59 for the Northern Forest is in an advanced stage. There are plans for a mixture of woodland and meadows, including wildflower meadows. There will be cycle paths and a café. A team is currently building a “straw man” plan and will be putting it to interested local parties in the new year. If anyone is interested in discussing the plans, please contact me.
3. Following one of the latest investigations in the area, Yorkshire Water made a decision to visit the area every 6 months to monitor the sewers nearby. This work will involve lifting and checking manholes and undertaking camera surveys. If any issues are found they will then

raise the appropriate follow on work. If any resident experiences an issue, **please report it immediately to Yorkshire Water on 0345 1 24 24 24**. They will then attend for no charge and investigate and register this on their system. This will allow them to build up an accurate picture of the area so that they can consider the best steps to reduce any further issues.

4.

**20.151 - PLANNING APPLICATIONS**

(a) The Councillors considered the planning applications received since the October Parish Council meeting as listed below: -

Details of Planning Applications	Comments
<p>Ref: 20/00752/FULM - Erection of 60no. affordable homes with associated infrastructure, including access, public open space and landscaping. Land at Boroughbridge Road west of Trenchard Road. (Amended)</p>	<p>The Parish Council objects on the following points:</p> <ul style="list-style-type: none"> <li>-</li> <li><b>1. <u>SITE</u></b> <ul style="list-style-type: none"> <li>A. The land concerned is Green Belt, as designated by the Poppleton Neighbourhood Plan (adopted and lodged with CYC in 2017) and the proposed York Local Plan which should be in operation for the next 20 years.</li> <li>B. This development should be considered in conjunction with the proposed development on the other side of the A59 where approval has been given to some affordable housing which should suffice the local demand.</li> <li>C. In conjunction with that proposal, this would be another large step in the regrettable urbanisation of the land between Poppleton and York on prime agricultural land.</li> <li>D. Land drainage is a further problem as the lower part of the field has a history of flooding in the winter and after heavy rainfall. This would create a further capacity for Carr Dyke sewage capacity, which will be further strained to its limit by other proposed developments, including the British Sugar site.</li> </ul> </li> <li><b>1. <u>INFRASTRUCTURE</u></b> <ul style="list-style-type: none"> <li>A. A new housing estate of 60 houses will have an increased number of children. The distance to the nearest primary school, Poppleton Ousebank, is considerable with no ready access to bus transport. Parents will take their children to and from school by car causing further traffic mayhem. This school is currently at maximum capacity, so children could have even further to travel if they were to be accommodated at another school. Secondary education is no better with the</li> </ul> </li> </ul>

	<p>nearest school, Manor Academy, oversubscribed (currently pupil numbers 1,123: it was originally designed to accommodate a maximum of 1,000)</p> <p>B. Access to services (and schools) would mean crossing the very busy A59, a hazardous process especially for children at peak times.</p> <p>C. Further traffic exiting this development will only aggravate the already severe back log of traffic at the moment. At the rush hour between 7.00am and 9.30am the traffic is already backed up on the A59, often up to a mile or more in the direction of Harrogate. Already motorists 'rat run' through Poppleton via Hodgson Lane or Black Dyke Lane to bypass the congestion. Both roads are too narrow to accommodate through traffic. The new development will only increase the adverse traffic problems.</p> <p>D. People use their cars to access railways, and Poppleton Station has very limited car parking, and therefore this will increase the already problematic road parking along Station Road causing further congestion for residents. Sustainable transport links do not exist in this area.</p>
<p>Ref: 20/01913/FUL – Single-storey side and rear extension after demolition of existing conservatory at 19 Springfield Road.</p>	<p>No objections</p>
<p>Ref: 20/01920/FUL - Creation of gable roof to include a front and rear dormer, and single-storey rear extension 25 Dikelands Lane</p>	<p>The Parish Council objects on the following planning grounds.</p> <p>The application is an ugly overdevelopment of the site.</p>
<p>Ref: 20/01926/FUL - Conversion of former cart shed and kennels into habitable accommodation annexed to barn conversion, and vehicular access with parking for barn and cottage at Model Farm, The Green.</p>	<p>No objections</p>
<p>Ref: 20/01927/LBC - Internal and external alterations in conjunction with conversion of former cart shed and kennels into habitable accommodation annexed to barn conversion, vehicular</p>	<p>No objections</p>

access with parking for barn and cottage at Model Farm, The Green.	
Ref: 20/01945/FUL - Erection of 2no. semi-detached dormer bungalows following demolition of existing bungalow (resubmission) at 11 Chantry Gap.	No objections
Ref: 20/01951/FUL – Single-storey rear extension at 23 Beech Grove.	No objections
Ref: 20/02021/FUL - Insertion of 1no. first floor window to side elevation at Ashburnham Hodgson Lane.	No objections

*(b) To note Local Authority Planning Decisions*

It was noted that the Local Planning Authority had approved the following applications: -

- Ref: 20/00516/FUL - Single-storey side and rear extensions, installation of render finish and cedar cladding, erection of detached garage to side with relocation of driveway to Cherry Grove, 1.2-metre-high timber fence to boundary at 5 Cherry Grove.
- Ref: 20/01693/TCA - Crown clean lime tree in a Conservation Area at 19 Beech Grove.

It was noted that the Local Planning Authority had refused the following application: -

- Ref: 20/01044/FUL - Replacement grey upvc windows and fascias throughout, white render to front and rear elevations and replacement artificial slate roof at 82 Main Street.

**20.152 - FINANCE**

*(a) To receive a financial statement*

The Clerk had emailed Councillors a detailed report showing the actual income and expenditure for the year for the period to 9 November 2020. The report reflected the receipts and payments below. The bank balances on 9 November were: -

Current Account	£500.00
Business Money Manager Account	£38,365.68

*(b) To note accounts for payment (net of VAT);*

DD npower	Guild hut electricity	£7.42
2126 Nether Poppleton PC	Half share of repairs to the plan4poppleton website	£67.50
2127 MITTAS	Computer repair	£30.00
2128 Sleightholm Landscape	Grass cutting per contract	£390.00
2129 B&Q	Daffodil & tulip bulbs	£49.91
2130 James Mackman	Salary – November	£536.96
2131 HM Revenue & Customs	Income tax - November	£134.50
2132 James Mackman	Zoom meeting £11.99, wreath £20.00 and expenses	£38.99

(c) *To receive a report on income received*

None

£0.00

(d) *To note the YLCA's response to the question of the use of Section 106 funds*

The Clerk had asked the YLCA for advice and the response gave no indication that spending of Section 106 money was limited to specific projects and that spending was at the discretion of the Parish Council.

(e) *To agree to pay half of the cost of fixing the plan4poppleton website*

The Clerk explained that it was a condition of grants for the Neighbourhood Plan that a separate website be kept open for five years. The website in question is <https://plan4poppleton.co.uk/>. Two weeks ago, IONOS who host the website, contacted the Clerk to say that the website had been compromised by hackers and had been closed down. In consultation with Councillor Jones, the lead Councillor on the Neighbourhood Plan, the Clerk had asked the website creators, Hutton Peach, to repair the website. This had been carried out successfully at a total cost of £135. It was agreed that the Parish Council should pay half the cost of the work.

### **20.153 - TO CONSIDER MATTERS RELATING TO THE VILLAGE GREENS, ALLOTMENTS AND GUILD HUT**

(a) *To consider a report from the Greens Working Group*

Councillor Garland reported that the moles had been removed from the Greens.

The Working Group have discussed a number of ideas which they propose to bring to a Parish Council meeting when they have been costed.

(b) *Trees*

Councillor Scruton reported that work was going ahead on the 11 trees mentioned in the recent Tree Survey. Work to three trees had already been completed.

(c) *Events*

None.

(d) *Allotments*

No report.

(e) *Guild Hut*

No report.

### **20.154 - TO CONSIDER MATTERS RELATING TO HIGHWAYS, FOOTPATHS, LAMPPOSTS & SIGNS**

(a) *To consider reports on vandalism*

None.

(b) *To receive other reports*

Councillor Catterick raised the subject of the poor state of the footpath between the Green and the Poppleton Centre. City Councillor Anne Hook reported that she was in discussion with the City Council about the problem.

(c) *To consider asking the City Council to create a passing place in Westfield Lane*

The narrowness of Westfield Lane was discussed. Given that there are no longer any verges down a long stretch of the lane it was agreed that the lane would benefit from the construction of passing places. It was agreed that the City Council be asked for their advice with regards to the

number of passing places required and that a request for the construction of that number be made. **(Action Clerk)**

*(d) To look at the question of registering School Lane with the Land Registry*

The Clerk reported that he had asked the YLCA for advice regarding the registration of land it didn't own. He had received a comprehensive reply which he forwarded to the Councillors. It was agreed to defer discussion on the subject until the next Parish Council meeting to give the Councillors time to consider the YLCA's advice.

#### **20.155 – TO CONSIDER COUNCILLOR & CLERK TRAINING**

Councillors had considered the courses on offer by the YLCA but agreed that none were relevant to the Parish Council.

#### **20.156 - TO SEEK CLARIFICATION OVER THE STATUS OF THE TWO AREAS OF LAND WHICH THE CITY COUNCIL HAS CLASSED AS VILLAGE GREENS I.E. THE AREA BEHIND MODEL FARM AND THE AREA IN THE FIELD BEHIND THE COMMUNITY CENTRE**

Councillor Langford explained that the areas designated as "Village Greens" by the City Council were not actually such but had been created to allow the farmer to graze ten cows between May and October.

It was agreed that the City Council be asked to amend their records so that the areas are no longer designated as "Village Greens". **(Action Clerk)**

#### **20.157– TO DISCUSS THE ONGOING SUBJECT OF OPENING THE STATION COAL YARD AS A CAR PARK**

The Chairman reported that he is still pursuing this subject.

#### **20.158 - TO CONSIDER A YLCA REQUEST TO RESPOND TO THE FOLLOWING: - *Code of Conduct – further consultation by the Committee for Standards in Public Life***

The YLCA's request was noted.

#### **20.159 - TO RECEIVE COMMITTEES' REPRESENTATIVES REPORTS**

*(a) Poppleton Community Trust*

No report. The Poppleton Centre is again closed owing to the second Coronavirus lockdown.

*(b) Youth Club*

The Chairmen reported that the Youth Club will not now be meeting in the Poppleton Tithe Barn owing to the tight restrictions which would be needed for dealing with the Coronavirus.

*(c) YLCA York Branch*

No report.

*(d) Any other meeting*

No reports.

#### **20.160 - TO RECEIVE A REPORT ON VILLAGE POLICING**

The Clerk again reported that he had received no reports since the March meeting, no doubt on account of the compiler being self-isolating

**20.161 - TO RECEIVE THE CLERK'S REPORT ON PROGRESS ON THE FOLLOWING:**

(a) *Duke of Edinburgh litter picking project (Min. 20.140c)*

The Chairman reported that the students from Manor Academy had enjoyed the experience and that he had now signed off the scheme.

(b) *The renovation of the border in the car park next to the Lord Collingwood (Min. 20.140d)*

The plan is to renovate the border during November.

(c) *The removal of the Lord Collingwood flashing lights (Min. 20.140e)*

Nothing to report.

(d) *The new seat on Chantry Green (Min. 20.140f)*

The Chairman updated the Councillors on progress on the seat.

**20.162 - TO NOTE CORRESPONDENCE RECEIVED**

*20.162.01 - The Clerk referred to the following items of correspondence*

(a) Two enquiries about the ownership of Blairgowrie

(b) HSBC - Safeguard review complete

(c) PKF Littlejohn - Annual Return returned and fee note

*20.162.02 - It was noted that the correspondence received since the October Parish Council meeting, as listed below, had been circulated to the Councillors*

(a) CYC - York's Community Woodland land secured

(b) CYC - Update on restructure of Local Government in York and North Yorkshire

(c) Omega - Befriending Services - Introduction

(d) Poppleton Centre - Halloween Trail

(e) Poppleton Centre - Travelling pantomime

**20.163 – TO NOTE FORTHCOMING MEETINGS**

None.

**20.164 - TO CONSIDER MINOR MATTERS**

The Chairman said that the daffodil and tulip bulbs he had bought from B&Q needed to be planted.

**20.165 - TO CONSIDER NEW ITEMS FOR THE NEXT AGENDA**

Discussion on the Northern Forest and how the Parish Council may help.

**20.166 - TO AGREE THE DATE OF NEXT MEETING**

It was agreed that the next meeting be held on Zoom on Monday 14<sup>th</sup> December 2020.

There being no other business the Chairman closed the meeting at 9.03pm.

CHAIRMAN .....

DATE.....

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